

## Part – A

AQAR for the year (*for example 2013-14*)

2015-2016

### 1. Details of the Institution

1.1 Name of the Institution

St. Anne's First Grade College for Women

1.2 Address Line 1

No.2, Miller Road

Address Line 2

Vasanth Nagar

City/Town

Bengaluru

State

Karnataka

Pin Code

560 052

Institution e-mail address

stannesmillersroad@yahoo.in

Contact Nos.

080-22383421

Name of the Head of the Institution:

Dr. Sr. Aneecia

Tel. No. with STD Code:

080-22383421

Mobile

+919663825092

Mrs.Brinda Srinivasan

Name of the IQAC Co-Ordinator:

Mobile:

+919008717949

IQAC e-mail address:

stannesiqac2014@gmail.com

1.3 NAAC Track ID(For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

EC (SC) /01/A&A/064 dated 5-5-2014

1.5 Website address:

www.stannsfgc-millersroad.com

Web-link of the AQAR:

<http://www.stannsfgc-millersroad.com/naac/AQAR2015-16.doc>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.60	2014	May 04,2019
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

10/07/2014

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2014-15 submitted on 30/06/2015
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.9 Institutional Status

University State  Central   Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UG  B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  Physical Edu

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="03"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="-"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="-"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="-"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="07"/>
2.10 No. of IQAC meetings held	<input type="text" value="03"/>

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Theme

- Holistic Development in Education
- LEAN management

#### 2.14 Significant Activities and contributions made by IQAC

- Planning with the cultural committee on conducting the Inter-Collegiate Fest EPOCH-2015.
- Action plan on absenteeism.
- Department heads to submit Department Evaluative Report to Principal for Appraisal.
- IQAC meeting with management, external member and alumni.
- Meeting with student co-ordinator to chart and conduct need based survey for value added courses and job training programmes.
- Placement cell upgrading and enhancement
- Conducted a waste management training course for students.
- FDP for in house faculty on LEAN management
- Organized a seminar on religious harmony for students.
- Skill development orientation for all the students.
- Workshop on organ donation for students.
- “Blind Walk Rally” - student participation
- Organizing a National Conference
- Publication of Conference Proceedings with ISBN- “IN-QUEST 2016”
- Review meetings to appraise various activities conducted during the academic year 2015-2016.

#### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Sl. No.	Plan of Action	Achievements
1.	Meeting with the cultural committee members to introduce innovative events with a MJ (Microphone Jockey).	Introducing a few innovative events like “Times of EPOCH” cash prizes for important stage events, ‘Women’s Night Dancing’ with a DJ cum MJ made the event a huge success.
2.	Meeting with the attendance committee to chalk out the cut off percentage for absenteeism.	A concrete decision was taken and implemented in genuine cases for absenteeism by producing medical/ part time work certificates. Those with acute shortage were prevented from sitting for the University Exams.

3.	Documentation and filing reports of Departmental Activities.	All the documents and reports were submitted to the IQAC before the deadline of 25 <sup>th</sup> April 2016.
4.	Placement Cell – Meeting with the student Co-ordinator Mrs. Rosemary on organizing training programmes, workshops, seminars for the academic session.	The placement cell under the guidance and leadership of Mrs. Rosemary helped engaged students in reaching out to the visually challenged and also on keeping the environment clean. Several top order companies recruited students who cleared their aptitude test on campus.
5.	Regular meetings with the teaching and non-teaching members to formulate committees and to assign tasks for conducting the National Level Conference.	The committee members took up their responsibilities with verve and vigor which helped in the smooth sailing of the conference without too many hitches.
6.	Placing the conference details before the External IQAC member for approval.	Dr. Seshagiri was updated on the action plan carried out and with some vital suggestions made by him, incorporated and won in a few credits from other college delegates.

*\* Attach the Academic Calendar of the year as Annexure.*

2.16 Whether the AQAR was placed in statutory body      Yes       No

Management S  ate      Any oth  ty     

Provide the details of the action taken:

- Infra structure upgraded – Conference and Seminar Hall refurbished.
- M.Com Course introduced from the current academic session.

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	01			
UG	04			



2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

14						02			
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2.4 No. of Guest and Visiting faculty and Temporary faculty

03	03	16
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		34	08
Presented papers		14	05
Resource Persons	01		

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Peer coaching
- Increasing the use of ICT
- Guiding students and encouraging them to go for paper presentations.
- Sensitizing students to research
- Introducing a variety of co-curricular activities to enhance knowledge in the subjects.

2.7 Total No. of actual teaching days during this academic year

203 days
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2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Since the Institution is not autonomous, it does not the power to initiate examination or evaluation reforms. It does however enforce the reforms initiated by the University. Some of the Examination reforms initiated this academic year are:

- Colour coding of answer booklets based on the course
- Bar coding of alternate page numbers

Opening of question papers in front of student witnesses and recording the same which would later be submitted by the sit-in squad to the University.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

	04	
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as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

80 %
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2.11 Course/Programme wise distribution of Pass Percentage :



Title of the Programme	Semester	Total no. of students appeared	Division				
			Distinction %	I %	II %	III %	Pass %
B.Com	I	292	41%	31%	1%	Nil	73%
	III	277	5%	33%	26%	1%	65%
	V	276	Nil	52%	27%	8%	87%
BBA/BBM	I	48	25%	42%	2%	Nil	69%
	III	58	43%	28%	Nil	Nil	71%
	V	35	Nil	23%	49%	14%	86%
B.A.	I	29	21%	27%	14%	Nil	62%
	III	33	22%	36%	21%	Nil	79%
	V	25	Nil	52%	32%	08%	92%
B.Sc.	I	14	29%	Nil	Nil	Nil	29%
	III	12	83%	Nil	Nil	Nil	83%
	V	19	Nil	53%	16%	Nil	69%
M.Com	I	29	66%	28%	Nil	Nil	94%

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC:

- Helps to develop a calendar of events ensuring that the academic requirements are met.
- Encourages the lecturers to obtain feedback from the students for self-evaluation.
- In the case of new courses, meets with the students to get their impressions and suggestions.
- Looks into suggestions and complaints made by the students either orally or placed in the suggestions box.
- Collects an academic audit from the Department Heads.
- Collects a department appraisal from the Department heads.
- Ensures that a result analysis is done by each department to evaluate the performance of the students.
- Displays the internal assessment marks of the students before it is submitted to the University so that they can make clarifications if need be.
- Has made suggestions resulting in the increasing number of LCD projectors made available for learning programmes.
- Collects course feedback from the students.
- Arranges for regular PTA meetings and collects Parent feedback.

## 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	

UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	26
Faculty exchange programme	
Staff training conducted by the university	11
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others (Research related)	04

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04			
Technical Staff	04			

### Criterion – III

#### 3. Research, Consultancy and Extension

##### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC has taken various measures to sensitize and promote research climate in the Institution. This is done at three levels – at the college level, faculty level and at the student level:

At the College level:

- An IQAC National Conference sensitizing IQAC coordinators from various Institutions was organized on the latest developments in the education sector.
- The college facilitates the participation of faculty and students in seminars and conferences by incurring the registration fee.

At the Faculty level:

Number of publications and paper presentations at both National and International forums has increased after several rounds of deliberations by the research committee.

At the student level:

- BBA students under the guidance of Mrs. Saverina undertook minor projects.
- B.Sc students under the guidance of Mrs. Hanna Christy undertook minor projects.

- All B.A students as part of their course work undertook minor project.
- IT visit was organized for the B.Sc and Final year B.B.A students to the INFOSYS campus to experience the work environment within IT campus.
- The research committee encourages the various departments to organize/ conduct Workshops/ Conferences/ Seminars/ Guest Lecture inviting experts from various fields to upgrade students knowledge.

### 3.2 Details regarding major projects

There are no major projects being undertaken at present.

### 3.3 Details regarding minor projects

There are no formal minor projects in progress. However, the BBA, Computer Science and Psychology students all have project work as part of their curriculum. The faculty members in the respective departments serve as project guides. These projects are self financing.

### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	02		
Non-Peer Review Journals	03	02	
e-Journals	01		
Conference proceedings		04	

### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Applied for UGC funding for our IQAC National Conference we are awaiting response.

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.10 Revenue generated through consultancy

### 3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		01			
Sponsoring agencies		Self			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Various activities were undertaken during the course of the year to promote social responsibility among the students. The following are the main extension activities.

- Reaching out to the inmates of Ashadeep foundation an orphanage.
- Showing solidarity for the blind by participating in the “Blind Walk Rally”
- Organized a waste management course by B-Pac
- Organ Donation Workshop conducted by Vikram Hospital.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area Campus area Built area	11922sqmts 3546sqmts	Nil	-	11922sqmts 3546sqmts
Class rooms	23	-	-	23
Laboratories	05	02	-	07
Seminar Halls	03	-	-	03
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-	12	-	12
Value of the equipment purchased during the year (Rs. in Lakhs)	-	7,31,020	-	7,31,020
Others	-	-	-	-

#### 4.2 Computerization of administration and library

The functioning of library is fully computerized. The administration section is partially computerized.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	9882	1577590	1114	220271	10996	1797861
Reference Books	756	266702	99	60213	855	326915
e-Books	93809	-	42000	-	135809	-
Journals	06	8790	-	-	-	-
e-Journals	6247	-	-	-	-	-
Digital Database	-	67437	-	-	-	67437
CD & Video	47	13122	-	-	47	13122
Others (specify)	-	-	-	-	-	-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	135	04	135	1(36 comp)	1(36 comp)	06	04	-
Added	-	01	-	2(9 comp)	-	-	-	-

Total	135	05	135	3(45 comp)	1(36 comp)	06	04	-
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4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Training is given to teaching and non-teaching staff as and when required assisted by the computer Science Department.
- Training is given to the students by the faculty according to their requirements.
- Tally classes were conducted for interested students.
- Lecture on “Cloud Computing” was conducted by the Department of Computer Science
- Workshop was conducted on “Internet of Things” by external resource person which was open to all the streams for students.
- Webinars are organized by the Department of Computer Science for B.Sc and M.Com students.

4.6 Amount spent on maintenance:

i) ICT

Rs. 98,510/-

ii) Campus Infrastructure and facilities

Rs. 2,41,950/-

iii) Equipments

Rs. 78,547/-

iv) Others

Rs. 75,945/-

**Total :**

Rs. 4,9,4952/-

## Criterion – V

### 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The IQAC members are enhancing awareness about Student Support Services by overseeing the functioning of various cells which have been formed for various aspects of student life. These cells focus on student well being. Apart from this student’s representatives are in each cell to put fourth their views and suggestion which can be given to IQAC committee.
- During the assembly programme awareness is created about the various cells, their functioning and their constitution.
- Students were facilitated to open zero balance account at CSB. Students were encouraged to apply for various student scholarships.

5.2 Efforts made by the institution for tracking the progression

- Mentor – During college stay the mentors keep track of the students progression
- Alumni – The Alumni Committee constantly keeps in touch with the passed out students and update the records.
- Parent- Relation Centre- Parents of the Fresher’s are called and oriented about the university system of assigning internalassessment marks. The responsibilities of the parents and students are highlighted during this orientation
- Study group monitored by mentors
- Motivation – High achievers group constantly monitored by staff committee to motivate students to strive for University Ranks.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1131	29	-	-

(b) No. of students outside the state

40
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(c) No. of international students

Nil
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Men

No	%
-	-

Women

No	%
1160	100%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
721	204	07	121	03	1056	851	245	11	53	--	1160

Demand ratio 2:1(Approx)

Dropout: 2.87%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Presently the support mechanism for coaching for competitive exams is by providing necessary books to students for preparing for exams as well as arranging some orientation programs.

No. of students beneficiaries

300 approx
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5.5 No. of students qualified in these examinations

Nil
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Nil
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Nil
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Nil
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NET	SET/SLET	GATE	CAT
IAS/IPS etc	Nil State PSC	Nil UPSC	Nil Others

#### 5.6 Details of student counselling and career guidance

The placement Committee takes measures to organize programmes and conduct classes for the students for their future progress:

1. GTT/Thomson Reuters/NASCOM conducted a financial marketing course for 100hrs.
2. Pre-Placement Training program (certificate course) by Learning Compass
3. Vista Mind placement preparation program was conducted for second year students.
4. Jet king conducted career guidance orientation program for students from all streams.
5. TCS conducted employability training classes for SC/ST and Financially Challenged students and after the program with the interview the deserving students are provided with placement.
6. Global Knowledge, Pearl Academy and Azure Consultancy conducted a career guidance program for all the present final year students.

No. of students benefitted

300 approx

#### 5.7 Details of campus placement

Number of Organizations Visited	<i>On campus</i>		<i>Off Campus</i>
	Number of Students Participated	Number of Students Placed	Number of Students Placed
TCS(2015-16)	30	--	06
MES College Job Fair by Fidelity & Infosys	29	---	07
Pool in campus drive by IBM in HKBK College	36	--	03
HGS	75	02	---
Vista Mind	40	03	--
HP & IBM	64	5+5	--
Thomson Reuters	52	15	--
People pro	11	05	--
Job Fair by various companies at Kanteerava stadium	40	--	04
Capegemini	41	19	--



## 5.8 Details of gender sensitization programmes

Gender sensitization was carried out through screening of movies and narratology techniques as part of their UG syllabus. Talk on “Effects of Abortion” delivered by faculty member on women’s day. As a part of Humanities Day celebrations in January 2016 students participated in tableau competition highlighting women issues.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	29	2,59,820
Financial support from government	110	7,71,455
Financial support from other sources	112	13,81,035
Number of students who received International/ National recognitions	-	-

## 5.11 Student Organized/ Initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

## 5.13 Major grievances of students (if any) redressed:

- To include few more add on courses catering to all streams and introducing few more vocational courses which is on the anvil.
- To open small stationery unit and a text/note book stall to facilitate the students.
- To install a photocopier for both students and staff.
- To improve the seating facility in the canteen.
- To allot separate and adequate parking space for students.

## Criterion- VI

### Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the Institution

## **Vision**

Empowered by God and dedicated to our motto of “Love and Service”,to broaden perspectives and awaken the national consciousness of women through quality education.

## **Mission**

In fulfilment of its vision, S F G C is committed to fostering academic excellence, moral uprightnes, aesthetic sensibilities, social skills, physical fitness and spiritual growth.

## **Objectives**

With the above mission, the programme and activities of the Institution are specifically designed and developed in order to:

- Set and achieve high standards in academics so as to cater to the professional requirements of the competitive world.
- Generate a spirit of enquiry, innovation and self development.
- Create young leaders for tomorrow’s India.
- Strengthen and engender moral values as the nucleus of the personality.
- Inculcate leadership and interpersonal skills.
- Foster compassion towards the needy and nurture social commitment.
- Tap achievement orientation through healthy competitions and challenges.
- Foster religious harmony and conscientious God’s presence.
- Involve students in community service and thereby promote social justice and national integration.
- Train students to be physically fit so that they have a healthy body and a sound mind.

6.2. Does the Institution have a management Information system?

Yes. The Principal regularly updates the management on the functioning of the Institution. Besides periodic governing body meetings are conducted in which the management members are present. Once in three months a news letter is sent to the Management highlighting the activities and programme organized.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 **CurriculumDevelopment:** Depute staff to be part of the syllabus committee meetings of the University

6.3.2 **Teaching and Learning**

- ❖ Intradepartmental fests based on the subjects
- ❖ ICT more accessible to students in Library
- ❖ Seminar Hall with LCD projector
- ❖ Feedback from the students by the Principal and the faculty themselves and the information is used as needed
- ❖ PTA meeting
- ❖ Research oriented minor projects
- ❖ Industry visit

- ❖ Exhibitions held by various departments to inculcate a scientific and artistic culture pertaining to their syllabus

### **6.3.3 Examination and Evaluation**

- ❖ Compulsory Tests are conducted taking certain percentage for the Internal Assessment (I.A) marks . Records maintained
- ❖ Assignments made mandatory for the I.A Marks
- ❖ Pre- final Exams compulsory

### **6.3.4 Research and Development**

- ❖ Projects are encouraged in all streams
- ❖ Seminars and paper Presentations by faculty at state and national level seminars
- ❖ Faculty is encouraged for Research and Paper publications in national and international journals

### **6.3.5 Library, ICT and Physical Infrastructure/Instrumentation**

1005books added

- ❖ Journals 08
- ❖ Reference books 735
- ❖ Book Bank for the financially Challenged increased internet access for project work
- ❖ Up gradation of labs

### **6.3.6 Human Resource Management**

- ❖ Committees for the entire student body as well as department wise
- ❖ ( Faculty Development Programme (F.D.Ps) and Orientation seminars attended by the faculty are shared in staff meetings to benefit all.

### **6.3.7 Faculty and Staff Recruitment**

Work load for each subject is analyzed in advance, prior to the commencement of the academic year. Applications were invited, scrutinized and shortlisted. Candidates were called for interview and demo class to ensure quality in teaching and thus to facilitate learning.

### **6.3.8.Industry Interaction/ Collaboration**

- ❖ Industry visit
- ❖ Placement cell in charge of Career guidance seminars, skill development certificate courses and placement

### **6.3.9 Admission of Students**

I. Information to the public through the College Website:

- ❖ The courses available in the institution
- ❖ The application issue date

- ❖ The application submission date
- ❖ The information regarding the display of selected candidates
- ❖ The date of admissions
- ❖ II. The above information is displayed on the college notice board
- II. College Prospectus
- III. Career guidance prepared and conducted by the respective subject faculty for the II year PUC students of our College and few other colleges where in courses available in the college are informed thus inviting and encouraging the students to pursue higher education here.
- IV. A banner is placed at the college gate with details of courses and information regarding admission
- V. Distribution of Pamphlets with details of courses and admission procedure during CET exams and II PUC results

#### 6.4 Welfare schemes for

- Teaching faculty: P.F. , Medical Insurance, and Personal Accident Insurance (Individual)
- Non Teaching Staff: P.F. , Medical Insurance, and Personal Accident Insurance (Individual)
- Students: Scholarships for deserving students( fees paid in installment)

#### 6.5 Total corpus fund generated:5 Lakhs

#### 6.6 Whether annual financial audit has been done ? yes

#### 6.7 Whether Academic and Administrative Audit (AAA)has been done ?

Yes. Audit type : Internal Academic and Administrative Audit

#### 6.8 Does the University / Autonomous College declares results within 30 days?

Yes

#### 6.9 What efforts are made by the University/ Autonomous College for Examination Reforms ?

- ❖ Valuation made mandatory for the eligible faculty by the university
- ❖ Students from the Annual scheme who had not cleared in various subjects were given another chance

#### 6.11 Activities and support from the Alumni Association

Certain sensitization Programmes:

-Eye donation awareness programme

- Alumni who are working in various companies promote recruitment opportunities for the students

- help in generating funds for cultural fest

#### 6.12. Activities and support from the Parent – Teacher Association

- ❖ Some of the parents who are in government departments volunteer to give advice and willing to support us in their respective capacities.
- ❖ Regular interaction and communication has ensured their support in realizing Institution's goals toward quality and consistency.

#### 6.13 Development programmes for support staff

- ❖ To better their lives- health, hygiene, saving etc
- ❖ To carry out their duties more effectively – soft skills

#### 6.14 Initiatives taken by the institution to make the campus eco – friendly

New saplings have been planted.

### **Criterion – VII**

#### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Creating awareness among students on 'Swacha Bharath' drive initiated by our Prime Minister.
- Reaching out and establishing empathy for the other abled.
- Conducted a workshop on the importance of organ donation.
- Exploding current myths and presumptions.
- Continuing with the clean green campus drive.
- Morning assemblies made more meaningful and informative.
- Student absenteeism curtailed to a large extent. Shortage made up after class hours, recorded and counter signed by the mentor.
- CCTV footage at strategic positions like in the basement, library, canteen, parking lot, corridors and staffrooms to prevent untoward incidents.
- Library area Wi-Fi enabled.
- Separate M.Com. library facilities.
- Study group schedule monitored by class mentors and details of sessions recorded and submitted to IQAC.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The following proposals were placed before the faculty at the staff meeting:

- Mrs. Indumathi was appointed to head and guide and schedule the visits to the orphanage.
- Mrs. Rose Mary, student coordinator had been assigned the task of conducting a need based survey for introducing certificate and vocational courses and inviting companies for campus recruitment.
- Shortage of attendance to be calculated at the end of the month and students with shortage to make it up in the first week of the following month.
- Department meetings were scheduled for syllabus allotment, department activities and review of the activities.

- Internal assessment marks break up and maintaining register for extracurricular and co curricular and remedial classes conducted.
- Appointment of committee members for university Exams.
- Calendar of Events ensuring that all activities scheduled were conducted/ organized followed by an appraisal meeting.
- IQAC duty list was formulated and lecturers were asked to submit required files and documents before the given deadline for the year 2015-16.
- PTA meetings to be scheduled by class mentors after prefinal exams at the end of each semester.
- Organizing a National Conference in the even semester, charting out a schedule and theme in the month of November 2015.
- Publishing details of the proceedings with an ISBN.
- The placement cell to enhance its functioning by inviting top grade companies for campus recruitment.

7.3 Give two Best Practices of the institution.

### **Best Practices**

#### 1. Title of the Practice

- Daily Assembly
- Placement Cell

#### 2. Goal

- The main objective of conducting morning assembly is to utilize the 10 minutes to communicate positive thoughts of great thinkers from all over the world. Starting on a positive note helps students to reflect on these simple truths of life.
- This practice also aims to create awareness among students about the sacrifices of our National heroes and their selfless contributions and to reconnect them to India's beautiful past.
- Besides theme based daily assemblies, special day's are earmarked and over a week messages celebrating the spirit of the occasion is read out over the PAS.
- The student coordinator conducts verbal surveys and based on the needs of the students collects data and introduces add on and certificate courses.
- The placement cell also had to enhance job opportunities through campus recruitment and to invite top companies to conduct recruitment programmes.
- To bridge the gap between Institute and Industry and provide hands-on training programmes in soft skills.

#### 3. Context

Assembly - One of our best practices enhanced during the year 2015-16 is conducting daily assembly. A schedule is worked out by the committee members who in turn chart out a rota for the whole year. Every class takes a turn to conduct a meaningful assembly which is theme based. A group of students choose a topic and begin with a prayer. This is followed by the college anthem. Then a thought provoking quote is repeated and also written on the blackboards placed in each block. This thought is

taken into the classrooms by the class representatives to start the day on a positive note. Students not only benefit from the wisdom of great men and women, but are also introduced to writers, thinkers, philosophers, leaders from around the world. The assembly is also to celebrate and salute heroes and their remarkable feats. This drill helps students reconnect to the past and its rich heritage. It not only inculcates morals and good habits among the young women, but also awakens them to our past glory and imbues them with a spirit to contribute to society and to become empowered with knowledge.

Placement Cell - The student coordinator acts as a link between the industry and the student community. She works with the committee members and plans the agenda for the year. Mrs. Rosemary entrusted with this responsibility, took the initiative to cater to the needs of students, to help them become globally competent. The task that lay before was to enhance their life skills and soft skills. As there was a lacunae in these skills, trainers were invited and seminars and workshops were conducted to bridge this gap. These seminars helped students not only to improve their soft skills but also boosted their confidence levels. Training programmes and certificate courses were organized to make students aware of the current market trends in a complex global scenario. Students were trained how to take aptitude tests and proved their mettle when top end companies visited the campus and several of our students were recruited.

#### 4. The Practice

Assembly – In a world torn by rife and disharmony and the youth been overwhelmed by modern technology, there is an ever widening chasm between parents and children. Ethics are compromised and youth demands are a stress factor for both the parent and the institution. The onus is on Institutions to mould the character of the students who are victims of peer pressure. The recent technological developments have further jeopardised this factor. So Institutions are now focusing on holistic development with primacy on inculcating values. Taking these factors into considerations and to reiterate the importance of moral values and to empower young women with knowledge and to help them understand the rich culture and traditions of our country, the daily assembly is used as a launching ground to impart values through thought for the day and introduce students to the wise sayings of great thinkers and philosophers who have paved the way for a better future. This helps the young minds to think independently and retrospect on the lives and singular contributions of these great heroes. It sometimes becomes the underlying principles of their lives and teaches them to face challenges with a positive attitude. In the bargain their minds and souls are strengthened and divert them from taking unwise decisions. Students begin to appreciate the sacrifices of our heroes and the independence they enjoy today is because of the legacy left behind by these heroes. They learned to perceive lives from their individual perspective and slowly wean themselves from being introverted and develop confidence to face immediate challenges. Prayer is an important aspect to start the day and helps them to build a sense of gratitude for all they have received. The classes take it in turn to address important topics of current relevance in the form of thought provoking wisdom. The assembly is also an opportunity for recapturing India's past glory International days celebrating or creating awareness is announced and themes are based on the particular occasion celebrated such as International Women's Day, Martyrs Day, World Heart Day, Environment Day, Mother's Day, Teacher's Day, Swamy Vivekananda Centenary celebrations etc. This helps the students to connect with the past and appreciate and glorify our rich cultural heritage. A seminar on religious harmony and a workshop on organ donation was organized for students to learn what entails in such circumstances. To further this endeavour students took part in a 'blind walk' and participated in the Swatch Bharath Initiative in Vasanth Nagar.

Placement Cell- This cell headed by Mrs. Rosemary as Placement Cell Officer upgraded this unit by conducting a need based survey. Based on the data this time she organized Orientation Programmes, Placement Preparation Programmes and Career Guidance. Besides this a few vocational courses were introduced such as Guitar classes, Embroidery course, Make up course, Vocal classes. Students enrolled for these courses which constituted a three week certificate course. Companies such as TCS, Vista Mind, HGS, Capgemini, HP, IBM, Thomson Reuters, People Pro, Fidelity, Infosys visited the campus as part of campus recruitment programme. Students had already undergone a training programme on how to crack the aptitude test conducted by these companies which proved useful in the various grounds conducted by these companies.

Some of the restraint experienced in the above practices were time and financial constraint. There were many students who wanted to register for the add on / vocational courses but could not afford it. As these classes were conducted after college hours, many students could not extend their hours in the campus.

#### 5. Evidence of success

Assembly- Awareness was created through the reiteration of thought for the day. This helped students face daily challenges and gave them a positive perspective on life in general. Themes such as Accepting Failure with courage, The importance of voting wisely, Good Health, Daily prayer as a resuscitance for the soul, Keeping the campus and classroom clean and tidy, Planting more saplings in the campus, Saluting our National Heroes, Celebrating and creating an awareness on International Day's ear marked for a particular purpose. It was a great learning experience as student's understood the rich heritage of our country and participated in a Swatcha Bharath Drive, by clearing the area around Bharath Vidya Bhavan on Race course road. Students also participated in a Blind Walk to show their solidarity for the visually challenged. Independence Day was celebrated with Flag hoisting and speaking on the great leaders who pioneered the Freedom Movement in India. Ethnic week was celebrated to uphold the rich cultural costumes of India over a week.

Placement Cell – The placement cell had a few success stories for record compared to the previous year. For this year the data reads as follows:

2015 -16

Sl.No	Companies Visited	No.of Students selected	Programme
1.	Tata Consultancy Services	06	B.Com
2.	Pool in campus drive by IBM	03	B.Com
3.	Job Fair by various companies	04	B.Com
4.	HGS	02	B.Com
5.	Vista Mind	03	B.Com
6.	Cap Gemini	19	B.Com
7.	HP	05	B.Com
8.	IBM	05	B.Com
9.	Thomson Reuters	15	B.Com
10.	People Pro	05	B.Com
11.	Job Fair by GTT in MES College		B.Com
	Fidelity-	01	
	Infosys -	06	



## 6. Problems encountered and resources required

Problems encountered – Any initiative introduced for the first time and made compulsory like daily assembly did meet its share of negative responses. As the college does not provide commutation facility students find it difficult to reach the campus on time i.e 8.50 A.M. Assembly commences at 8.50 and ends at 9.00 A.M. It is mandatory to be in their respective class at the said time otherwise they are penalized by having to spend the first hour in the library and are marked absent for that class. This sometimes leads to shortage of attendance which they have to make up for after college hours in the library. But students have over a period of time taken extra care to organize their time and prevent this problem.

The add on courses introduced to benefit students and to nurture a spirit of women entrepreneurship courses such as Makeup courses, Vocal and Guitar Classes, Embroidery classes saw a good response but there were many more who wanted to register for the courses and for the IT course offered by Tholons was financially unviable. So a large number of students who registered initially withdrew their names as the fee was too high.

Another problem was that the courses were conducted after class hours and a majority of students being Islamic were discouraged by their parents to enroll for the courses.

Resources required:

- Rooms had to be allotted for conducting these certificate courses.
- Computers were required for the IT course.
- Fees for the certificate courses had to be borne by the individuals.
- Musical instruments for the Guitar classes had to be purchased.

## 7.4 Contribution to environmental awareness / protection

- Seminar on waste management by B-Pac
- Student drive on clean green campus (classroom inspection programme on a daily basis)
- Celebrating Environment day to create an awareness on maintaining the eco balance
- Students were part of the Swacha Bharath programme called by Mr. Sampath Kumar, Vasanth Nagar Councilor.

7.5 Whether environmental audit was conducted?

Yes

No

An informal survey was conducted and the following initiatives were taken:

- Each class donated at least one sapling
- An awareness was created to save energy and water and reduce the use of plastic.

## 7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

- Committed to successful planning and achieving goals.
- lecturers as part of BoE and curriculum development programmes

- Participation in FDPs and IQAC related conferences, seminars and workshops
- assembly used as a forum to create important values of life and a spirit of nation fervour
- Continuous appraisals by self and Principal
- Students felicitating lecturers on Teacher's Day
- Accessibility to the Principal and Faculty by stakeholders.
- Good networking between Parents and Faculty members.
- Healthy competitions between Departments to organize club activities.
- Increase in publications by Faculty.

#### Weaknesses:

- Generating funds for taking up minor projects.
- Upgrading of E-resources.
- Intercollegiate sports tournaments not conducted.
- Conducting Department wise National/International Seminars/Conferences/Workshops/Competitions
- Lack of women empowerment programmes.

#### Opportunities:

- To start vocational courses.
- To invite companies to conduct training programmes.
- To introduce smart boards in a phased manner.
- More faculty keen on registering for Doctoral Studies and clearing NET/KSET/SLET exams.
- To update advancements made in the educational sector by inviting erudite scholars.
- To start an environment club.
- To make the campus Wi Fi enabled
- To increase the number of endowment prizes as an initiative to encourage students participation.

#### Challenges:

- To control the decline in students strength in Arts and Science Programme.
- To increase the number of students opting for Add On Courses after college hours.
- To take up minor research projects.
- To bring down the faculty attrition rate.
- Most of the programmes organized are self financed.

#### 8. Plans of Institution for next year

- To construct a separate PG block
- To introduce punching in system for faculty members, to regulate their punctuality
- To enhance the intake for the B.Com course
- To organize women oriented awareness and empowerment programmes
- To enhance the infra structure and other facilities in the campus.

## ANNEXURE – I

### UG Calendar of Events 2015 -2016

15 <sup>th</sup> June 2015	- College reopens for III and V sem      - Prayer and Orientation
17 <sup>th</sup> June 2015	- Election of Class Representatives – III and V sem
22 <sup>nd</sup> June 2015	- College reopens              - I sem prayer & orientation
2 <sup>nd</sup> July 2015	- Election of Class Representatives – I sem
4 <sup>th</sup> July 2015	- IT visit to INFOSYS – Department of Computer Science
6 <sup>th</sup> July 2015	- Formation of Student Union
22 <sup>nd</sup> July 2015	- Investiture Ceremony
21 <sup>st</sup> to 24 <sup>th</sup> Jul 2015	- Talentia
30 <sup>th</sup> July 2015	- Celebration of Environment Day
1 <sup>st</sup> and 2 <sup>nd</sup> Aug 2015	- Retreat for Christian Students
15 <sup>th</sup> Aug 2015	- Independence Day Celebrations
25 <sup>th</sup> to 31 <sup>st</sup> Aug 2015	- Sports Meet
5 <sup>th</sup> Sept 2015	- Teachers Day
6 <sup>th</sup> Sept 2015	- Alumni Day Blind Walk
9 <sup>th</sup> Sept 2015	- Submission of Pre-final Question Paper
21 <sup>st</sup> to 30 <sup>th</sup> Sept 2015	- Pre-final examination
8 <sup>th</sup> Oct 2015	- PTA meeting
6 <sup>th</sup> Nov 2015	- Commencement of Bangalore University Theory Examination
9 <sup>th</sup> Dec 2015	- College reopens for even semester
12 <sup>th</sup> to 16 <sup>th</sup> Jan 2016	- NSS Youth Week
18 <sup>th</sup> to 20 <sup>th</sup> Jan 2016	- Science Fest
18 <sup>th</sup> to 22 <sup>nd</sup> Jan 2016	- Ethnic Week
23 <sup>rd</sup> Jan 2016	- Guest Lecture – Department of English

23 <sup>rd</sup> to 26 <sup>th</sup> Jan 2016	- College Trip – Kannur
28 <sup>th</sup> and 29 <sup>th</sup> Jan 2016	- Humanities Fest
2 <sup>nd</sup> to 5 <sup>th</sup> Feb 2016	- Commerce Fest
4 <sup>th</sup> to 10 <sup>th</sup> Feb 2016	- NSS Camp
8 <sup>th</sup> Feb 2016	- Guest Lecture – Department of Hindi
10 <sup>th</sup> Feb 2016	- Guest Lecture – Department of Computer Science
12 <sup>th</sup> Feb 2016	- Commerce and Management Exhibition
19 <sup>th</sup> and 20 <sup>th</sup> Feb 2016	- Internet of Things (IoT) workshop – Department of Computer Science
15 <sup>th</sup> and 16 <sup>th</sup> Feb 2016	- EPOCH 2016
2 <sup>nd</sup> March 2016	- Guest Lecture – Department of Journalism
4 <sup>th</sup> and 5 <sup>th</sup> March 2016	- IQAC National Conference
9 <sup>th</sup> March 2016	- Industrial trip – Department of Journalism and Psychology
10 <sup>th</sup> March 2016	- Guest Lecture – Department of Psychology
11 <sup>th</sup> March 2016	- Guest Lecture – Department of Mathematics
14 <sup>th</sup> March 2016	- Submission of Pre-final Question papers
15 <sup>th</sup> to 21 <sup>st</sup> March 2016	- National Integration Camp at NSS Bhavan
28 <sup>th</sup> March to 5 <sup>th</sup> Apr 2016	- Pre-final Examination
5 <sup>th</sup> April 2016	- Guest Lecture – Department of Physics
7 <sup>th</sup> April 2016	- Graduation Day
15 <sup>th</sup> April 2016	- PTA meeting – B.A, B.Sc
18 <sup>th</sup> April 2016	- NIE Workshop- Department of Journalism
20 <sup>th</sup> April 2016	- PTA meeting – B.Com, B.B.A
26 <sup>th</sup> April 2016	- M.Com student and Faculty Orientation Programme on “LEAN Management”
10 <sup>th</sup> May 2016	- Commencement of Bangalore University Theory Exams

**M. COM CALENDAR OF EVENTS- YEAR 2015-2016**

17.8.2015	Orientation program for 1 <sup>st</sup> semester M.Com students.
18.8.2015	Commencement of 1 <sup>st</sup> semester M. Com classes.
12.9.2015	Staff meeting to discuss the Agenda for M.Com.
21.9.2015	Guest lecture for M.Com students from Institute of Company Secretaries of India.
5.10.2015 – 12.10.2015	1 <sup>st</sup> internal test conducted for 1 <sup>st</sup> semester M. Com students.
8.12.2015- 15.12.2015	2 <sup>nd</sup> internal test conducted for 1 <sup>st</sup> Semester M. Com students
5.1.2016- 20.1.2016	Final examination for 1 <sup>st</sup> semester M.Com.
3.2.2016	Commencement of classes for 2 <sup>nd</sup> semester M. Com.
10.2.2016	Guest lecture for M. Com students from Bombay Stock Exchange.
10.2.2016	Guest lecture for M. Com students on Mobile computing.
21.4.2016	Staff meeting for M. Com Staff.
2.5.2016	2 <sup>nd</sup> semester classes closes for M. Com.
9.6.2016- 17.6.2016	Pre-final examinations for 2 <sup>nd</sup> semester M. Com.
27.6.2016- 11.7.2016	Final examination for 2 <sup>nd</sup> semester M. Com.

## ANNEXURE – II

### **Student's Course Feedback - 2015 -2016**

#### **I. Report on B.A. Course Feedback**

The feedback on the B.A. course consisting of a combination of three subjects namely Psychology, Optional and Journalism was taken from the final semester students. Following are the results obtained:

1. Depth of course content including project work if any.

38%	Very Good
62%	Good
00%	Satisfactory
  
2. Extent of coverage of course.

43%	Very Good
57%	Good
  
3. Applicability / relevance to real life situations.

38%	Very Good
43%	Good
19%	Satisfactory
  
4. Learning Values ( in terms of knowledge, concepts, manual skills, analytical abilities, and broadening perspectives)

71%	Very Good
29%	Good
  
5. Clarity and relevance of textual reading material.

38%	Very Good
48%	Good
14%	Satisfactory
  
6. Relevance of additional source material (Library).

19%	Very Good
57%	Good
24%	Satisfactory
  
7. The syllabus of each course was:

52%	Adequate
48%	Challenging
  
8. Was the course easy of difficult to understand?

10%	Easy
90%	Manageable

9. How much of the syllabus was covered in class?  
 95% 85 to 100%  
 05% 70 to 85%
10. What is your opinion about the library material and the facilities for the course?  
 19% More than adequate  
 52% Adequate  
 29% Inadequate
11. To what extent were you able to get material for the prescribed readings?  
 33% Easily  
 67% With some difficulty
12. The teacher's approach can be best described as:  
 90% Always courteous  
 10% Sometimes rude
13. Internal assessment was:  
 81% Always fair  
 19% Sometimes unfair
14. What effect do you think the internal assessment will have on your course grade?  
 100% Helps to improve
15. How do you rate the student – teacher relationship?  
 100% Good
16. How do you find the administrative staff?  
 33% Very helpful  
 57% Helpful  
 05% Indifferent  
 05% Unhelpful
17. Has your time in the college been intellectually stimulating?  
 86% Yes  
 14% Marginally
18. Do you have adequate access to computers?  
 38% Yes  
 38% Marginally  
 24% No

In sum, the course feedback was positive in most respects. The students were satisfied with the knowledge they gained as a result of studying the course and its relevance to day to day life. Most felt that it was at least manageable to study with the required effort on their part.

A majority of the students agreed that the lecturers covered most of the syllabus in class and that the relationship between student and teacher was good. Teachers are fair in assigning grades for internal assessment.

Most agreed that the office staff were helpful. The library material is also adequate but at times difficult to access. Since access to computers was a slight problem, the college has tried to rectify this by providing more computers for the use of students.

On the whole, most students felt that their time in college was a learning process as it was intellectually stimulating.

## **ii. Report on B.Sc. Course Feedback**

The feedback on the B.Sc. course consisting of a combination of three subjects namely Physics, Mathematics and Computer Science was taken from the final semester students. Following are the results obtained:

1. Depth of course content including project work if any.  
60% responded with Very Good  
40% Good
2. Extent of coverage of course.  
85% Very Good  
15% Good
3. Applicability / relevance to real life situations.  
50% Very Good  
50% Good
4. Learning Values ( in terms of knowledge, concepts, manual skills, analytical abilities, and broadening perspectives)  
85% Very Good  
15% Good
5. Clarity and relevance of textual reading material.  
50% Very Good  
50% Good
6. Relevance of additional source material (Library).  
10% Very Good



75%	Good
15%	Satisfactory

7. The syllabus of each course was:

90%	Adequate
10%	Challenging

8. Was the course easy or difficult to understand?

60%	Easy
40%	Manageable
-	Difficult

9. How much of the syllabus was covered in class?

95%	85 to 100%
5%	70 to 85%

10. What is your opinion about the library material and the facilities for the course?

65%	More than adequate
35%	Adequate

11. To what extent were you able to get material for the prescribed readings?

85%	Easily
15%	With some difficulty

12. The teacher's approach can be best described as:

95%	Always courteous
5%	Sometimes rude

13. Internal assessment was:

80%	Always fair
20%	Sometimes fair

14. What effect do you think the internal assessment will have on your course grade?

75%	Helps to improve
05%	No special effect
20%	Sometimes effective

15. How do you rate the student – teacher relationship?

100%	Good
------	------

16. How do you find the administrative staff?

65%	Very helpful
35%	Helpful

17. Has your time in the college been intellectually stimulating?

90%	Yes
10%	Marginally

18. Do you have adequate access to computers?

100%	Yes
------	-----

The course feedback was positive in most respects. The students were satisfied with the knowledge they gained as a result of studying the course and its relevance to day to day life. Most felt that it was at least manageable to study with the required effort on their part.

A majority of the students agreed that the lecturers covered most of the syllabus in class and that the relationship between student and teacher was good. Teachers are fair in assigning grades for internal assessment.

Most agreed that the office staff were helpful. The library material is also adequate.

On the whole, most students felt that their time in college was a learning process as they were motivated to study well and perform well.

### **iii. Report on B.B.M. Course Feedback**

The feedback on the B.B.M. course was taken from the final semester students. Following are the results obtained:

1. Depth of course content including project work if any.

68%	responded with	Very Good
30%		Good
02%		Satisfactory

2. Extent of coverage of course.

60%	Good
40 %	Satisfactory

3. Applicability / relevance to real life situations.

74%	Very Good
26%	Good

4. Learning Values ( in terms of knowledge, concepts, manual skills, analytical abilities, and broadening perspectives)

80%	Very Good
20%	Good

5. Clarity and relevance of textual reading material.

- |     |              |
|-----|--------------|
| 65% | Good         |
| 35% | Satisfactory |
6. Relevance of additional source material (Library).
- |     |              |
|-----|--------------|
| 30% | Very Good    |
| 35% | Good         |
| 35% | Satisfactory |
7. The syllabus of each course was:
- |     |             |
|-----|-------------|
| 70% | Adequate    |
| 30% | Challenging |
8. Was the course easy or difficult to understand?
- |     |            |
|-----|------------|
| 30% | Easy       |
| 50% | Manageable |
| 20% | Difficult  |
9. How much of the syllabus was covered in class?
- |     |            |
|-----|------------|
| 30% | 85 to 100% |
| 60% | 70 to 85%  |
| 10% | 55 to 70%  |
10. What is your opinion about the library material and the facilities for the course?
- |     |                    |
|-----|--------------------|
| 50% | More than adequate |
| 44% | Adequate           |
| 06% | Inadequate         |
11. To what extent were you able to get material for the prescribed readings?
- |     |                      |
|-----|----------------------|
| 75% | Easily               |
| 25% | With some difficulty |
12. The teacher's approach can be best described as:
- |     |                  |
|-----|------------------|
| 60% | Always courteous |
| 30% | Indifferent      |
| 10% | Cannot say       |
13. Internal assessment was:
- |     |                  |
|-----|------------------|
| 62% | Always fair      |
| 18% | Sometimes unfair |
| 20% | Sometimes fair   |
14. What effect do you think the internal assessment will have on your course grade?
- |     |                     |
|-----|---------------------|
| 92% | Helps to improve    |
| 03% | No special effect   |
| 05% | Sometimes effective |

15. How do you rate the student – teacher relationship?

84%	Good
14%	Satisfactory
02%	Unsatisfactory

16. How do you find the administrative staff?

50%	Very helpful
40%	Helpful
10%	Indifferent

17. Has your time in the college been intellectually stimulating?

91%	Yes
06%	Marginally
03%	No

18. Do you have adequate access to computers?

90%	Yes
10%	Marginally

The feedback was very positive about the course and the benefits derived. Students highly rated their course as intellectually stimulating. The depth of course content including project work was satisfactory. They felt that lecturers approach was always courteous and highly rated a good student teacher relationship. They felt very helpful with the administrative staff and library which provided them with the needed computer facility and adequate books. They are less satisfied with the additional source material.

Majority of students commented that their syllabus for the course was adequate with relevance to real life and it was easy manageable.

#### **iv. Report on B.Com. Course Feedback**

The feedback on the B.Com. course was taken from the final semester students. Following are the results obtained:

1. Depth of course content including project work if any.

60% responded with	Very Good
35%	Good
05%	Satisfactory

2. Extent of coverage of course.

95%	Very Good
05%	Good

3. Applicability / relevance to real life situations.
 

51%	Very Good
49%	Good
  
4. Learning Values ( in terms of knowledge, concepts, manual skills, analytical abilities, and broadening perspectives)
 

80%	Very Good
20%	Good
  
5. Clarity and relevance of textual reading material.
 

73%	Very Good
30%	Good
07%	Satisfactory
  
6. Relevance of additional source material (Library).
 

47%	Very Good
39%	Good
14%	Satisfactory
  
7. The syllabus of each course was:
 

70%	Adequate
30%	Challenging
  
8. Was the course easy or difficult to understand?
 

40%	Easy
51%	Manageable
09%	Difficult
  
9. How much of the syllabus was covered in class?
 

93%	85 to 100%
07%	70 to 85%
  
10. What is your opinion about the library material and the facilities for the course?
 

17%	More than adequate
73%	Adequate
10%	Inadequate
  
11. To what extent were you able to get material for the prescribed readings?
 

75%	Easily
23%	With some difficulty
02%	With Great difficulty
  
12. The teacher's approach can be best described as:
 

88%	Always courteous
12%	Sometimes rude

13. Internal assessment was:
- |     |                  |
|-----|------------------|
| 86% | Always fair      |
| 05% | Sometimes unfair |
| 09% | Sometimes fair   |
14. What effect do you think the internal assessment will have on your course grade?
- |     |                     |
|-----|---------------------|
| 85% | Helps to improve    |
| 06% | No special effect   |
| 09% | Sometimes effective |
15. How do you rate the student – teacher relationship?
- |     |              |
|-----|--------------|
| 81% | Good         |
| 19% | Satisfactory |
16. How do you find the administrative staff?
- |     |              |
|-----|--------------|
| 58% | Very helpful |
| 45% | Helpful      |
| 07% | Unhelpful    |
17. Has your time in the college been intellectually stimulating?
- |     |            |
|-----|------------|
| 90% | Yes        |
| 10% | Marginally |
18. Do you have adequate access to computers?
- |     |            |
|-----|------------|
| 72% | Yes        |
| 28% | Marginally |

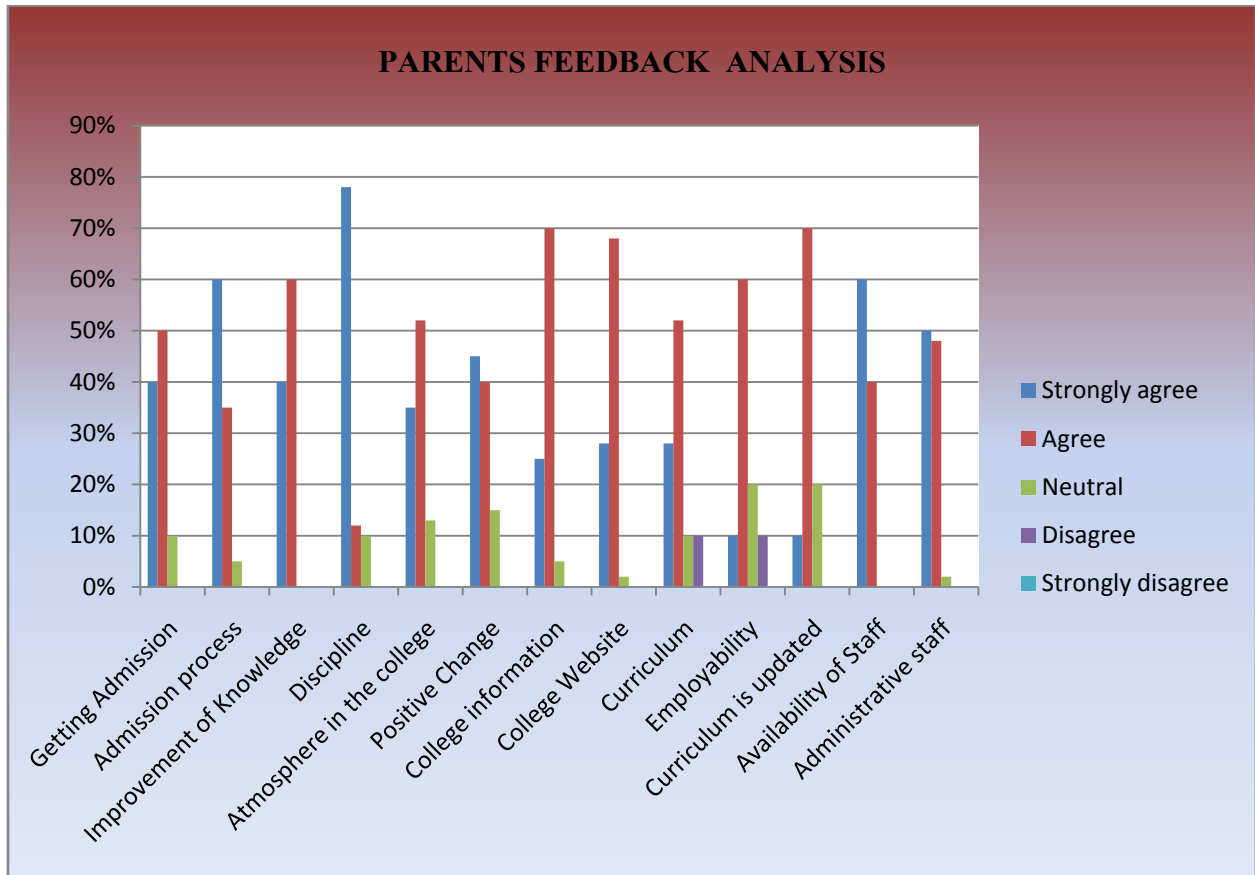
The overall course feedback was positive. The feedback provided by the students clearly suggests that the course has provided them with adequate knowledge and skill. Most of the students agreed that the course was applicable for real life situation.

majority of students agreed that the syllabus are covered within the prescribed duration according to the semester system and they are satisfied with the relationship which exists between the teacher and the pupil. Teachers follow a fair method in assigning grades for internal assessment.

Most of the students agreed that the administrative staffs are very helpful. Library materials are relevant and easily accessible.

As per the feedback received by the student it can be concluded that, the majority of students are very happy with quality of education provided in this institution. Hence it stimulates their intellectual capacity.

## II. Parent Feedback – 2015 – 2016



The format of the Questionnaire given to the Parents for which the data is shown in the graph is as follows:

Sl. No	Particulars	Strongly agree	Agree	Neutral	Disagree	Strongly disagree
1.	Getting admission in the College for my ward is a matter of pride for me.					
2.	The admission process in the College is fair.					
3.	My ward is improving her knowledge base through interaction with the Lecture of the College.					
4.	The discipline in the College is good.					
5.	The atmosphere in the College is good.					
6.	There is a positive change in the behavior of my ward after joining the College.					
7.	The College information is accessible					

	to all.					
8.	The College website is very informative and regularly update.					
9.	The curriculum of the course is well designed and promotes learning experience of the students.					
10.	Employability is given focus in the curriculum design.					
11.	The curriculum incorporates recent developments in the area.					
12.	The College Facility Teaching & Non Teaching Cooperative are available for interaction.					
13.	The administration staffs are Co-operative					